



**COUNTY OF LOS ANGELES  
DEPARTMENT OF AUDITOR-CONTROLLER**

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WENDY L. WATANABE  
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September 25, 2013

TO: Supervisor Mark Ridley-Thomas, Chairman  
Supervisor Gloria Molina  
Supervisor Zev Yaroslavsky  
Supervisor Don Knabe  
Supervisor Michael D. Antonovich

FROM: Wendy L. Watanabe  
Auditor-Controller

A handwritten signature in blue ink, reading "Wendy L. Watanabe".

SUBJECT: **COMMUNITY AND SENIOR SERVICES – FISCAL MONITORING OF  
AREA AGENCY ON AGING PROGRAM SERVICES FOR FISCAL YEAR  
2010-11**

Community and Senior Services (CSS) contracts with 47 cities and community based non-profit organizations (service providers) to provide Area Agency on Aging (AAA) program services. AAA program services include meals, legal assistance, health insurance counseling, housekeeping, and personal care for older and functionally impaired adults.

CSS' AAA contracts are either fee-for-service agreements under which providers are paid a set fee for each unit of service provided, or cost reimbursement agreements, which reimburse contractors for actual expenses. At the request of CSS, we contracted with a Certified Public Accounting firm, Moss, Levy & Hartzheim LLP (monitor), to conduct fiscal monitoring of 47 service providers that had contracts with CSS during Fiscal Year (FY) 2010-11. CSS awarded approximately \$19.4 million to the AAA service providers during the year.

**Review Summary**

As indicated on the attached schedule, the monitor identified a total of \$7,320 in questioned costs for six service providers, primarily related to improperly allocated costs and a lack of documentation for certain expenses.

**Review of Report**

The monitor provided and discussed each report with CSS and each service provider. CSS indicates that they have resolved all of the outstanding findings, except for one, which will be included for resolution in FY 2012-13 fiscal monitoring. In addition, CSS and four of the service providers came to a settlement agreement covering \$7,240 of the questioned costs, and CSS recovered \$80 from the remaining service providers.

Due to the number of service providers, copies of individual reports are not enclosed, but are available for your review. Please call me if you have any questions, or have your staff call Robert Smythe at (213) 253-0101 if you wish to review any reports.

WLW:RS:MP

Attachment

c: William T Fujioka, Chief Executive Officer  
Cynthia D. Banks, Director, Department of Community and Senior Services  
Public Information Office  
Audit Committee

Community and Senior Services  
Fiscal Monitoring of Area Agency on Aging Service Providers  
Fiscal Year 2010-11

	Service Provider	Contract Amount <sup>(1)</sup>	Questioned Costs
1	Alhambra, City of	\$62,651	
2	Altamed	\$194,788	
3	Alzheimer's Association	\$80,297	\$500 (2)
4	Antelope Valley COA	\$781,400	\$10 (2)
5	Armenian Relief Society	\$64,031	
6	Azusa, City of	\$101,008	
7	Behavior Health Services	\$199,737	
8	Bet Tzedek (Legal Services)	\$382,317	
9	Burbank, City of	\$395,867	
10	Casa Maravilla, Inc.	\$726,363	
11	Center for Health Care Rights (HICAP)	\$865,939	
12	Chinatown ESCAPA	\$524,899	
13	Claremont, City of	\$94,160	
14	Consulting Nutritional Services	\$396,168	
15	Culver, City of	\$206,225	
16	Dickson Community Lighted Schools	\$434,824	
17	El Monte, City of ( Not South)	\$191,251	
18	Food and Nutrition Management Services (FNMS)	\$510,270	
19	Gardena, City of	\$347,717	
20	Glendale, City of	\$220,457	
21	Grandparents as parents	\$67,780	

Community and Senior Services  
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	Service Provider	Contract Amount <sup>(1)</sup>	Questioned Costs
22	Heritage Clinic/ Center for Aging Resources	\$58,511	
23	Human Services Association	\$2,329,719	
24	Inglewood, City of	\$662,723	
25	Jewish Family Services	\$324,487	
26	Just Rite Community Programs, Inc	\$265,412	
27	Life Steps Foundation	\$40,450	
28	Little Tokyo	\$30,000	
29	Los Amigos Research & Education Institute	\$58,511	\$2,887 (3)
30	Norwalk, City of	\$61,130	
31	Office of Samoan Affairs	\$65,411	
32	Oldtimers Foundation	\$1,553,697	\$70 (4)
33	Pomona, City of	\$177,255	
34	San Fernando, City of	\$91,074	
35	San Gabriel Valley YWCA	\$1,782,641	
36	Santa Anita Family Services	\$936,541	
37	Santa Clarita Valley COA	\$834,057	
38	Senior Care Action Network (SCAN)	\$174,463	

Community and Senior Services  
Fiscal Monitoring of Area Agency on Aging Service Providers  
Fiscal Year 2010-11

	Service Provider	Contract Amount <sup>(1)</sup>	Questioned Costs
39	Single Room Occupancy (SRO) Housing	\$71,760	
40	South El Monte, City of	\$182,734	
41	Southeast Area Social Services Funding Authority	\$865,567	
42	Special Services for Groups	\$217,571	
43	Torrance/So. Bay YMCA	\$223,142	
44	USC/L.A. Caregiver Resource Center	\$232,862	
45	West Covina, City of	\$242,047	\$2,831 (2)
46	WISE Healthy & Aging (Santa Monica)	\$994,208	\$1,022 (2)
47	WLCAC	\$50,000	
<b>TOTAL</b>		<b><u>\$19,374,122</u></b>	<b><u>\$7,320</u></b>

**Footnotes**

- (1) These amounts represent total funding awarded to the service provider.
- (2) Expenditures charged to program or units billed are not supported with documentation.
- (3) No documentation to support the cost allocation method, or expenses were improperly allocated to the programs.
- (4) Program expenditures or revenues are not recorded or are inappropriately recorded on service provider's accounting records.